



ARMA Vancouver Island Board Meeting Minutes

Thursday September 20, 2012, 5:00 pm
548 Michigan Street

Present: Stacie Barclay, Leonora Casey, Ann Cummings, Nancy More, Ken Oldenburger (Secretary), Jim Phillips, Emily Pike (Past President via skype), Jon Weston (President), Pearl Wilton (Treasurer)

Absent:

Call to Order

Agenda approved. Minutes of August reviewed and approved.

Board Education

Finance

Treasurer report – \$7371.50 + ARMA International membership cheque pending + two outstanding payments.

Signing authorities are done.

HST: One person at Revenue Canada said that we need to file tax returns, but that seems very weird. It is going higher in Revenue Canada. Action: Pearl will pursue with GST Rulings well as with ARMA Canada (Yvonne Perry-White).

Program Planning

ARMA conference income for ARMA VI is \$5000 and the cheque is in the mail.

Marketing

Membership

40 Members + 1 099

Partnerships

Education

Action: Jon will talk to Annette LeFave about being web mistress.

Action: Ken will talk to Vivian-Grace Ostan about being vice-secretary.

Action: Jon will continue to contact more First Nations.

Action: Ken – GARP (The principles formerly known as GARP) presentation – Aiming for October 25th, 12-1:30 at New Horizons.

Action: Leonora will continue scouting. Victoria Meeting Centre on Fort Street (near JJ Wonton Noodle House) may be a good location.

Action: Leonora is filling out the form to request Elizabeth Denham attendance. Aiming for February or March. Emerging tech is suggested as the topic. If we have this at St. Anne's, we can webcast it (only 40 feeds so local need to come in).

Action: Ann will order Trevor Youdale – preparing LANs for migration to EDRMS or for clean up.

Action: Ann will approach Jeremy Jenzen may be able to do a presentation on Structured/ Unstructured data. He may be good for a November date.

Action: Ann will keep an eye on this and may approach Alex Wright about the RoadMap for Provincial Govt. If Alex can't do it, some other Prov Gov member will give a presentation on it.

Action: Jon will contact ARMA Vancouver about possibly connecting with their winter activities.

Action: Jon will contact some dude in the states about Compliance and will consider a Speaker's Grant.

We may be able to put a few together to do a full day.

Other

Action: Leonora has had some progress on the procedures.

Action: Pearl will bring the money side of the procedures to the next meeting for input.

Action: Ken needs to include Deirdre Bradshaw in the distribution of minutes.

Next meeting

Time: Wednesday, October 24, 2012, 5:00 pm

Location: 548 Michigan Street