



# ARMA Vancouver Island Board Meeting Minutes

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Thursday January 13, 2011, 5:00 pm  
548 Michigan Street

Present: Ken Oldenburger, Emily Pike, Leonora Casey, Jon Weston, Pearl Wilton, John Bolton

## Treasurer

Balance \$5223.87

Cheque to be deposited \$140 escrow (membership)

More money to come from Kelowna conference

Mailing address of statements has been changed

## Program Reports

1. Up-island event (April 2011?)
  - a. Jon will re-attempt to contact Sandra Dunkin and/or Deirdre Bradshaw.
  - b. Preview the 2012 conference
2. 2012 Conference:
  - a. Theme needs to be decided: email members? Ask for input on the theme, introduce John B, let them know about the conference and the opportunity to volunteer (volunteers are free to the conference)
  - b. Booth: no discussion on that yet. Need theme before we can start on the booth. John got an email from Ivan Saunders today saying that things are preliminary and there's no time pressure at this point on getting the booth organized.
  - c. Emily will re-read the co-chairing agreement between ARMA VI and Vancouver to ensure all the language is good and still agreeable
  - d. John will get the membership list and communicate with members regarding item A above
  - e. Jon will update website with request for theme ideas and bring the 2012 conference into more prominence on the main page.
3. Whining About Records:
  - a. The grant money (\$500) from ARMA Canada is on the way and will be sent on to the conference account to be included in the general pot of money when we receive it.
4. Rick Sterling: GARP presentation. Rick is interested by doesn't know when he'll be able to. We'll suggest a date once we've heard from Vancouver about if they want to do an event in April.

## Marketing

No information was presented on VI-specific brochures. Leonora forwarded the ARMA International brochure that was originally intended to be used for media contacts and may be suitable for distributing to such locations as the Camosun bookstore. Emily will review.

## Membership

Membership: 30 members

Emily motions that we approve Ken and Pearl as Members at Large. Leonora seconds.

Approved.

Emily will send the link for the online Leadership course to Ken and Pearl.

## Next Meeting

Monday, February 7