

ARMA VI Minutes
Board of Directors Meeting
May 6, 2010
548 Michigan, Victoria

Attendees:

Jon Weston
Leonora Casey
Ann Cummings

Meeting called to order 5:00 p.m.

1. Minutes of previous meeting are not available.

Treasurer's report –The balance as at May 6 is \$2,944.72 with \$112.83 outstanding payables

2. Program Planning – 2012 Canadian Regional Conference:

ARMA Canada is negotiating with the Nanaimo Conference centre. The Mayor of Nanaimo is preparing a letter of welcome to Nanaimo.

- Wine-ing about Records: First Nations track is coming along well. ARMA VI still needs to secure a keynote speaker.

Ann will introduce ARMA to Alex Wright and Kathleen Ward. Jon will follow up for a meeting regarding the benefits of Information Access Operations being a strong and visible supporter of ARMA.

The Sharepoint 2010 event is scheduled to be held at the Ambrosia on Wednesday, June 16th. We decided that the cost would be \$20 for ARMA members and \$25 for non-members.

The agenda includes:
1-hour slide presentation
45 minute demo
45 minute Q&A session

3. Marketing: Tabled.
4. Membership: Tabled.
5. Partnership: John has a meeting with Camosun on June 14th.
6. Education: ARMA London – Emily has submitted the grant applications for the conference. Silent auction items are needed. Jon made a motion that \$50.00 would be allocated for an “Yee Olde English Upper Class” pack including Victoria Gin and savory chocolates. Seconded by Ann. Ann to do the shopping.

Following discussion between Jon and Emily, it was decided that an electronic item may bring in more bids. A clock radio Ipod docking station was purchased from Future Shop totaling \$57.25 (with taxes).

7. Communication (website): Media contact list needs to be completed.
8. Other – AGM – Scheduled for Thursday June 17, 5:00. Location to be determined.

Pearl Wilton is an ARMA VI member that has just relocated to Victoria. Pearl is interested in being an active member of ARMA VI. To facilitate this, Pearl's contact information will be added to our routine distribution list.

9. Next meeting – AGM. June 17th.

Meeting adjourned 6:00.